Public Service Commission of Wisconsin
Electronic Records Filing (ERF) System 2.0
(Updated 2/28/17)

The PSC is pleased to announce the release of ERF 2.0. This new version incorporates many changes requested by our users, including a cleaner and more modern interface.

The following lists highlight the significant changes to the Upload and Search features.

Upload Highlights
1. Users can upload up to 10 files in a batch.
2. Each file can be up to 20MB.
3. The upload batch limit is 100MB.
4. The size of each file and the total batch size is displayed on the screen.
5. Users can remove a file from the batch until the Upload button is clicked.
6. The confidential file and corresponding redacted file must be uploaded together.

Search Highlights
1. Search results can be bookmarked.
   Every time the bookmark is opened, the results are refreshed based on the search criteria.
2. Users can download multiple files from the search results, by selecting the files they want to download and clicking the Download button.
   a. The system then zips the files, to save space, and prompts the user to open or save the zipped file.
   b. Downloaded files are named with the document type code, ERF Description and ERF Reference #.
3. When you open a document from the search results page, the link will turn a different color to let you know which documents have been viewed. This only lasts until the page is refreshed.
4. The docket number in the search results page is now a hyperlink to the PSC Case Management System (CMS). This allows the user to view case information such as staff involved and events.
5. Advance Search – The advanced search page contains a hyperlink to a list of available case type codes and descriptions.
6. When searching for documents in a docket, the full docket title is displayed at the top of the page (not the nickname/short title).
7. The order of search result columns have changed and some columns have been consolidated.
8. View details icon is now in the last column on the search results page.